

Director of Training

12 September 1952

Deputy Director of Training (General)

Weekly Summary Report

1. The first group of university liaison consultant contacts arrived during the week for indoctrination and briefing. In the course of their stay, which ended 12 September, they met the DDCI, the DDI, and other distinguished members of the Agency for a 45-minute informal discussion on their activities. Those in attendance were:

This group, and others who will be attending later, will assist the Office of Personnel in its recruitment program and will aid the Office of Training in the selection of its Junior Officer Trainees.

2. A proposal to establish a "National Security Lecture Series" has been drafted and will be forwarded by the Director of Training to the DDP, DDI, and DDA for comment. It is envisioned that this program will be broad in scope and substance and will be similar to the lecture program conducted by the National War College and the Industrial College of the Armed Forces. A series of fifty-six lectures is planned and will be presented by distinguished men in and out of Government.

3. The Selection Board of the Office of Training met on 10 September to review the qualifications of six applicants for the Near East Language and Area Program. Four of these nominated were acceptable to the Selection Board, one was provisionally recommended pending a further evaluation of his linguistic aptitude, and one was rejected because of inadequate academic and linguistic background. It is anticipated that all of the six slots available to this Agency in this program, which comes under the administration of the Foreign Service Institute, State Department, will be filled.

4. Of the twelve Junior Officers graduated from the Fourth Intelligence School Course, seven have been placed in the Offices of the DDI, three have been given special assignments; and two are still in process of placement.

5. The Office of Training approved a request for one person in the office of Contacts Division to take a commercial reading improvement course given by a qualified reading laboratory in

6. A special presentation was given by the Chief of the Orientation and Briefing Division [REDACTED] in the DCI's conference room to Air Force Officers on the subject "The National Intelligence Estimate."

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7. During the past week the Chief of the Management Training Division [REDACTED] and his staff completed fourteen presentations in training supervisors in the use of the Personnel Evaluation Report. The following offices have been covered: OCI, ORR, OSI, IASO, OIC, and the Comptroller.

8. The planning for the Personnel Evaluations Report program in overseas establishments is in process in Mr. [REDACTED] office in collaboration with representatives from Covert Personnel. While the Office of Training is participating in all of the developmental plans, it will not assume any definite responsibility for a training program for overseas personnel until specific directives have been issued outlining the role of the Office of Training in such a program.

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9. A conference was held by the Chief of the Language Services Division [REDACTED] with a group of specialists from the Armed Forces Security Agency interested in language training methodology.

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10. A group of fifteen students was placed in training in four languages at the Georgetown Institute of Languages and Linguistics. In addition, arrangements were completed for five Agency students to participate in a one-year intensive language course in Indonesian at Yale University.

11. A combined total of 160 students is presently enrolled in introductory and self-study courses in the Language Training Center. In addition, the Language Laboratory was used for a total of 430 student hours during the preceding week.

12. As of 12 September, 381 CIA personnel are enrolled in TRG training courses.

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